



Priory Woods School & Arts College, Tothill Avenue, Middlesbrough, TS3 0RH  
Tel: 01642 770540 Fax: 01642 770541 Email: office@priorywoodsschool.com  
Headteacher: Mrs Janis French  
www.priorywoods.middlesbrough.gov.sch.uk

This Nondisclosure Agreement is entered into by and between Priory Woods School and name of individual \_\_\_\_\_, for the purpose of preventing the unauthorised disclosure of confidential information as outlined below.

I, name of individual \_\_\_\_\_, declare that as an employee/volunteer/visitor of Priory Woods School I will only share or disclose information regarding Priory Woods School with other professionals who have a legitimate need to know. Therefore, I will:

- \* Not disclose confidential information to any unauthorised person without the discloser's consent.
- \* Act in good faith at all times in relation to the disclosure of confidential information.

For the purpose of this agreement, "confidential information" shall include all information or material that has or could have commercial value or other utility in the business in which the disclosing party is engaged.

I, name of individual \_\_\_\_\_, shall hold and maintain the confidential information in strictest confidence for the sole and exclusive benefit of Priory Woods School: therefore, I shall not, without prior approval of the school, use for my own benefit, publish, copy, or otherwise disclose to others, or permit the use by others for their benefit or to the detriment of the school, any confidential information.

I have read and understood the school's Staff, Student and Volunteer Confidentiality Policy and will act in accordance to this policy at all times.

Information which may be deemed as 'sensitive' will not be disclosed to people where it is not wholly necessary. This includes information in relation to the following:

- \* Pupils of the school
- \* The running or management of the school
- \* The school's finances
- \* Personal details of pupils or staff
- \* Information regarding progress and attainment which is not published on the school website

The nondisclosure provisions of this agreement shall survive the termination of this agreement and name of individual's duty to hold confidential information in confidence shall remain in effect until the information no longer qualifies as confidential, or until name of school sends name of individual written notice releasing them from this agreement.





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Name \_\_\_\_\_

Date \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

