PRIORY WOODS SCHOOL

JOB DESCRIPTION

CARE ASSISTANT

Main purpose of job:

Assisting in the domestic care and general welfare of pupils in respect of personal hygiene programmes and at meal times, using specialist equipment where necessary

Key Responsibilities

- To ensure that identified pupils are taken to the toilet / hygiene room to have their personal care needs met.
- To give non-discriminatory care and support that values the diverse and unique qualities of each pupil seeing the whole person and not merely their care needs.
- To follow the instructions of the care and support plans of each individual pupil.
- To rigorously following school procedures in relation to changing and hygiene.
- To safely use specialist equipment, beds and hoists in accordance with the general training/guidelines provided and in line with individual care plans, following manual handling guidelines
- To ensure that the maintenance of pupil dignity is paramount at all times.
- To build positive relationships with pupils, staff and other professionals within school.
- To report any changes or causes for concern to your line manager immediately and be clear about when to seek help and advice in order to keep pupils safe and promote their well being.

- To be responsible for the care and cleanliness of the hygiene rooms, equipment, apparatus and materials as required.

- To be responsible for the care and cleanliness of specialist class chairs.

- To work in the hydrotherapy pool as directed to assist pupils in getting changed and showered prior to going into the pool.

- To assist with the hoisting of pupils in and out of the hydrotherapy pool.

- To shower pupils and get them changed following hydrotherapy sessions.

- To escort pupils to physiotherapy and other appointments as required.

- To assist with break time duties.

- To complete allocated tasks at lunchtime in relation to supporting pupils with eating and drinking and care of the dining environment including carrying out gastrostomy tube feeding.

- To assist as required with the setting up and clearing away the dining hall

- To assist as required with general school domestic tasks.

- To take part and attend meetings and training as required. This will potentially be sometimes outside of your normal working hours.

- To be responsible for the completion of and the keeping up to date of your Team Teach training.

- To complete any additional duties commensurate with the level of the post which may be required from time to time as reasonably directed by the Head Teacher.

Signed:_____ Date:_____